

Amendment 3 to RFP 2024-PM-01

April 24, 2024

NOTE THE FOLLOWING AND ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS FOR THE REQUEST FOR PROPOSAL NUMBER: RFP 2024-PM-01. THIS AMENDMENT MUST BE INCLUDED IN THE BIDDER'S RESPONSE AND MEET THE REQUIREMENTS AS DEFINED IN THE RFP.

THE BIDDER MUST SIGN AND RETURN THIS AMENDMENT WITH THEIR PROPOSAL.

1. Procurement Library Document PL21_MES DEL OCM2a OCM Approach Replaced with new version PL21_MES DEL OCM2a OCM Approach 0424 – Replaced as follows:

Original Posted File (Name):

PL21_MES DEL OCM2a OCM Approach.pdf has been removed in its entirety.

Replaced File (Name):

PL21_MES DEL OCM2a OCM Approach 0424.pdf has been posted.

2. Procurement Library Document PL26_Vendor Start Up Checklist Replaced with new version PL26_Vendor Start Up Checklist 0424, replaced as follows:

Original Posted File (Name):

PL26_Vendor Start Up Checklist.pdf has been removed in its entirety.

Replaced File (Name):

PL26_Vendor Start Up Checklist 0424.pdf has been posted.

3. Procurement Library Document PL02_Medicaid Enterprise Security Policy - Full Set - Moderate v1.4 Replaced with new version PL02_Medicaid Enterprise Security Policy - Full Set - Moderate v1.5, replaced as follows:

Original Posted File (Name):

PL02_Medicaid Enterprise Security Policy - Full Set - Moderate v1.4 has been removed in its entirety.

Replaced File (Name):

PL02_Medicaid Enterprise Security Policy - Full Set - Moderate v1.5 has been posted.

4. Addition of Procurement Library Document PL33_Master Project Schedule Template, added as follows:

New Posted File (Name):

PL33_Master Project Schedule Template has been posted.

5. Addition of Procurement Library Document PL34_Discovery Gap Document Template, added as follows:

New Posted File (Name):

PL34_Discover Gap Document Template.xls has been posted.

6. RFP Section II. Scope of Work, Sub-Section L. Enterprise and General Services 2. Enterprise and General Services DDI OPS and Maintenance, b. Testing Management, 3) Test Phase Acceptance, page 178. Changed as follows:

Currently reads as:

The PM Services Contractor shall provide a weekly TPA package that includes, but is not limited to, RTM coverage, test case development/execution status, and defect release schedule. The final TPA package will require the specific details for any approved required workarounds, corrective action plans, and acceptance criteria assessment. The TPA package is required at the end of the Test Phase and shall be approved by the Agency prior to go-live. The TPA must be provided at least two weeks prior to the Operational Readiness Review milestone.

Revised as:

The PM Services Contractor shall provide a weekly TPA package that includes, but is not limited to, RTM coverage, test case development/execution status, and defect release schedule. The final TPA package will require the specific details for any approved required workarounds, corrective action plans, and acceptance criteria assessment. The TPA package is required at the end of the Test Phase and shall be approved by the Agency prior to go-live. The TPA must be provided at least ~~two weeks~~ thirty (30) calendar days prior to the Operational Readiness Review milestone.

7. RFP Section II. Scope of Work, Sub-Section L. Enterprise and General Services 1. Enterprise and General Services Management. a. Project Management. 3) Project Management Activities Required in All Phases. d Project Schedule. page 122. Changed as follows:

Currently reads as:

The PM Services Contractor shall provide a fully decomposed Project Schedule that uses the approved AMMP-Program Integrated Master Schedule Template (PMO-2-q-02) and follows the expectations defined within the Integrated Master Schedule Management Plan (PMO-2-q). The detailed project schedule shall be submitted twelve (12) weeks after contract start. If after fourteen (14) weeks the schedule is not approved, daily meetings will occur until the detail schedule is approved. The meetings must include the PM Services Contractor personnel required for schedule modification and approval. The PM Services Contractor must update the project schedule on a weekly basis and provide to the Agency and PMO Contractor for review and approval of schedule changes. Once approved, the project schedule must be baselined to track the project schedule/task variance. The Agency requires all Project Schedules to include, but not be limited to, all related tasks to successfully obtain Federal Certification or assist another module in obtaining Federal Certification.

Revised as:

The PM Services Contractor shall provide a fully decomposed Project Schedule that uses the approved AMMP-Program Integrated Master Schedule Template (PMO-2-q-02) and follows the expectations defined within the Integrated Master Schedule Management Plan (PMO-2-q). The detailed project schedule shall be submitted within twelve (12) weeks after contract start. If after fourteen (14) weeks the schedule is not approved, daily meetings will occur until the detail schedule is approved. The meetings must include the PM Services Contractor personnel required for schedule modification and approval. If after sixteen (16) weeks the schedule is still not approved, a risk will be created. The PM Services Contractor must update the project schedule on a weekly basis and provide to the Agency and PMO Contractor for review and approval of schedule changes. Once approved, the project schedule must be baselined to track the project schedule/task variance. The Agency requires all Project Schedules to include, but not be limited to, all related tasks to successfully obtain Federal Certification or assist another module in obtaining Federal Certification.

8. RFP Section II. Scope of Work, Sub-Section L. Enterprise and General Services. 2. Enterprise and General Services DDI, OPS, and Maintenance. b. Testing Management. 5.) Deliverables- Testing Management. page 180. Changed as follows:

Currently reads as:

Table II-1: Testing Management – Testing Deliverables

Deliverable Master ID	Req ID	Deliverable Name	Deliverable Description	Initial Delivery Date	Frequency
TST_03	5311	Test Phase Acceptance Package	The Contractor shall develop and submit a Test Phase Acceptance (TPA) Package to the Agency at the end of each test phase (SIT, End-to-End, and UAT) for review and approval.	Five (5) business days after the end of each Test Phase	One time submission with each Test Phase

Revised as:

Table II-2: Testing Management – Testing Deliverables

Deliverable Master ID	Req ID	Deliverable Name	Deliverable Description	Initial Delivery Date	Frequency
TST_03	5311 <u>5283</u> <u>7077</u>	Test Phase Acceptance Package	The Contractor shall develop and submit a Test Phase Acceptance (TPA) Package to the Agency at the end of each test phase (SIT, End-to-End, and UAT) for review and approval. <u>The Contractor shall develop and submit a Test Phase Acceptance (TPA) Package to the Agency weekly during each test phase and a final TPA at the end of each test phase for review and approval. The Contractor shall create the TPA for every module integration and Centralized Service through the life of the contract. The Contractor shall submit the following:</u> <ol style="list-style-type: none"> 1. <u>RTM Coverage – provided weekly</u> 2. <u>Test Case Analysis – provided weekly</u> 3. <u>Defect analysis – provided weekly</u> 4. <u>Required Workaround – provided with the final TPA Package</u> 	<u>Weekly and</u> five (5) business days after the end of each Test Phase	One time submission with each Test Phase

Deliverable Master ID	Req ID	Deliverable Name	Deliverable Description	Initial Delivery Date	Frequency
			<p>5. <u>Corrective Action Plan – provided with the final TPA Package</u></p> <p>6. <u>Acceptance Criteria Assessment – provided with the final TPA Package</u></p>		

9. RFP Section II. Scope of Work, Sub-Section L. Enterprise and General Services 1. Enterprise and General Services Management.a. Project Management. 6) Project Management- Project Management Deliverables, page 132. Changed as follows:

Currently reads as:

Table II-3: Project Management – Project Management Deliverables

Deliverable Master ID	Req ID	Deliverable Name	Deliverable Description	Initial Delivery Date	Frequency
PRJ_04	4745, 4746	Project Schedule	The Contractor shall provide a Project Schedule that uses the approved AMMP Program Wide Integrated Master Schedule Template (PMO-2-q-02) and follows the expectations defined within the Integrated Master Schedule Management Plan (PMO-2-q) to be submitted to the Agency within twelve (12) weeks from the contract start date. If the schedule is not approved fourteen (14) weeks from the contract start date, then daily meetings will occur until the project schedule is approved. The Contractor shall submit weekly (close of business Thursday) schedule updates to the Agency utilizing the Agency-approved documentation storage solution (e.g., SharePoint).	Twelve (12) weeks after contract start	Weekly

Deliverable Master ID	Req ID	Deliverable Name	Deliverable Description	Initial Delivery Date	Frequency
PRJ_05	4950	Contract Discovery Document	The Contractor shall use AMMP Contract Discovery Template (PMO-2-w-01) to record the Contractor's questions in any aspect of the Contract and submit it to the Agency five (5) business days before the first contract discovery session.	Five (5) business days prior to the first contract discovery session	One time submission

Revised as:

Table II-4: Project Management – Project Management Deliverables

Deliverable Master ID	Req ID	Deliverable Name	Deliverable Description	Initial Delivery Date	Frequency
PRJ_04	4745, 4746	Project Schedule	The Contractor shall provide a Project Schedule that uses the approved AMMP Program Wide Integrated Master Schedule Template (PMO-2-q-02) and follows the expectations defined within the Integrated Master Schedule Management Plan (PMO-2-q) to be submitted to the Agency <i>within</i> twelve (12) weeks from the contract start date. If the schedule is not approved fourteen (14) weeks from the contract start date, then daily meetings will occur until the project schedule is approved. <i>If after sixteen (16) weeks the schedule is still not approved, a risk will be created.</i> The Contractor shall submit weekly (close of business Thursday) schedule updates to the Agency utilizing the Agency-approved documentation storage solution (e.g., SharePoint).	Twelve (12) weeks after contract start	Weekly

Deliverable Master ID	Req ID	Deliverable Name	Deliverable Description	Initial Delivery Date	Frequency
PRJ_05	4950	Contract Discovery Document	The Contractor shall use AMMP Contract Discovery Template (PMO-2-w- 01 <u>02</u>) to record the Contractor's questions in any aspect of the Contract and submit it to the Agency five (5) business days before the first contract discovery session.	Five (5) business days prior to the first contract discovery session	One time submission

10. RFP Section XI. Appendices, Appendix D- Contract Deliverables Table, pages 276-282, Changed as follows:

Currently reads as:

Deliverable Master ID	Req ID	Deliverable Name	Deliverable Description	Initial Delivery Date	Frequency
PRJ_04	4745, 4746	Project Schedule	The Contractor shall provide a Project Schedule that uses the approved AMMP Program Wide Integrated Master Schedule Template (PMO-2-q-02) and follows the expectations defined within the Integrated Master Schedule Management Plan (PMO-2-q) to be submitted to the Agency within twelve (12) weeks from the contract start date. If the schedule is not approved fourteen (14) weeks from the contract start date, then daily meetings will occur until the project schedule is approved. The Contractor shall submit weekly (close of business Thursday) schedule updates to the Agency utilizing the Agency-approved documentation storage solution (e.g., SharePoint).	Twelve (12) weeks after contract start	Weekly

Deliverable Master ID	Req ID	Deliverable Name	Deliverable Description	Initial Delivery Date	Frequency
PRJ_05	4950	Contract Discovery Document	The Contractor shall use AMMP Contract Discovery Template (PMO-2-w-01) to record the Contractor's questions in any aspect of the Contract and submit it to the Agency five (5) business days before the first contract discovery session.	Five (5) business days prior to the first contract discovery session	One time submission
TST_03	5311	Test Phase Acceptance Package	The Contractor shall develop and submit a Test Phase Acceptance (TPA) Package to the Agency at the end of each test phase (SIT, End-to-End, and UAT) for review and approval.	Five (5) business days after the end of each Test Phase	One time submission with each Test Phase

Revised as:

Deliverable Master ID	Req ID	Deliverable Name	Deliverable Description	Initial Delivery Date	Frequency
PRJ_04	4745, 4746	Project Schedule	The Contractor shall provide a Project Schedule that uses the approved AMMP Program Wide Integrated Master Schedule Template (PMO-2-q-02) and follows the expectations defined within the Integrated Master Schedule Management Plan (PMO-2-q) to be submitted to the Agency <i>within</i> twelve (12) weeks from the contract start date. If the schedule is not approved fourteen (14) weeks from the contract start date, then daily meetings will occur until the project schedule is approved. <i>If after sixteen (16) weeks the schedule is still not approved, a risk will be created.</i> The Contractor shall submit weekly (close of business Thursday) schedule updates to the Agency utilizing the Agency-approved documentation storage solution (e.g., SharePoint).	Twelve (12) weeks after contract start	Weekly
PRJ_05	4950	Contract Discovery Document	The Contractor shall use AMMP Contract Discovery Template (PMO-2-w- 01 02) to record the Contractor's questions in any aspect of the Contract and submit it to the Agency five (5) business days before the first contract discovery session.	Five (5) business days prior to the first contract discovery session	One time submission

Deliverable Master ID	Req ID	Deliverable Name	Deliverable Description	Initial Delivery Date	Frequency
TST_03	5311 <u>5283</u> <u>7077</u>	Test Phase Acceptance Package	<p>The Contractor shall develop and submit a Test Phase Acceptance (TPA) Package to the Agency at the end of each test phase (SIT, End to End, and UAT) for review and approval.</p> <p><u>The Contractor shall develop and submit a Test Phase Acceptance (TPA) Package to the Agency weekly during each test phase and a final TPA at the end of each test phase for review and approval. The Contractor shall create the TPA for every module integration and Centralized Service through the life of the contract. The Contractor shall submit the following:</u></p> <ol style="list-style-type: none"> <u>1. RTM Coverage – provided weekly</u> <u>2. Test Case Analysis – provided weekly</u> <u>3. Defect analysis – provided weekly</u> <u>4. Required Workaround – provided with the final TPA Package</u> <u>5. Corrective Action Plan – provided with the final TPA Package</u> <u>6. Acceptance Criteria Assessment – provided with the final TPA Package</u> 	<u>Weekly and</u> five (5) business days after the end of each Test Phase	One time submission with each Test Phase

11. RFP Section II, Scope of Work, Sub-Section L, Enterprise and General Services 1. Enterprise and General Services Management.a. Project Management. 5) Requirements-Project Management, page 130. Changed as follows:

Currently reads as:

Table II-5: Project Management – Project Management Requirements

Master ID	Requirement Description
4950	The Contractor shall use AMMP Contract Discovery Template (PMO-2-w-01) to record the contractor’s questions in any aspect of the contract and submit it to the Agency five (5) business days before the first contract discovery session

Revised as:

Table II-6: Project Management – Project Management Requirements

Master ID	Requirement Description
4950	The Contractor shall use AMMP Contract Discovery Template (PMO-2-w- 01 02) to record the contractor’s questions in any aspect of the contract and submit it to the Agency five (5) business days before the first contract discovery session

12. RFP Section II.Scope of Work, Sub-Section J. Provider Maintenance, 1. Maintain Provider, c. Requirements- Maintain Provider, page 93. Changed as follows:

Currently reads as:

N/A

Revised as:

Table II-7: Provider Maintenance – Maintain Provider Requirements

Master ID	Requirement Description
<u>7075</u>	<u>The Contractor shall notify providers via mail when a change to electronic funds transfer (EFT) data has been submitted.</u>

13. RFP Section II. Scope of Work, Sub-Section L. Enterprise and General Services, 2. Enterprise and General Services DDI, OPS, and Maintenance, d. Certification, 4.)Requirements- Certification Management, page 193. Changed as follows:

Currently reads as:

Table II-8: Certification Management Requirements

Master ID	Requirement Description
5284	The Contractor shall provide all End-to-End testing activities, along with test scenarios, test cases, defects, test results to the Agency for the completion of the final Test Phase Acceptance (TPA) package thirty (30) calendar days prior to CMS Operational Readiness Review (ORR).

Revised as:

Table II-9: Certification Management Requirements

Master ID	Requirement Description
5284	The Contractor shall provide all End-to-End testing activities, along with test scenarios, test cases, defects, test results to the Agency for the completion of the final Test Phase Acceptance (TPA) package thirty (30) calendar days prior to CMS Operational Readiness Review (ORR).

Master ID	Requirement Description
7077	<u>The Contractor shall update all TPA's and produce a comprehensive final TPA package for Agency review and approval 30 days prior to CMS Operational Readiness Review (ORR).</u>

14. RFP Section II, Scope of Work, Sub-Section D, Technical Architecture and Environments, 3. Narrative Questions, added O-14, page 37, Changed as follows:

Currently reads as:

NA

Revised as:

O-14 Please provide a detailed description of your proposed solution's capabilities for facilitating real-time, daily, and batch data exchange with our System Integration Platform (SIP). Include a technical overview of the implementation strategy, the technologies and protocols you will employ, along with your experience from previous projects that demonstrate success in implementing similar data exchange solutions.

15. Appendix E- Requirements Response Matrix, Replaced as follows:

Original Posted File (Name):

Appendix_E_RFP_AMMP_PM_RRM Final- 2/26/24.xls has been removed in its entirety.

Replaced File (Name):

Appendix E_RFP_AMMP_PM_RFP_RRM Final 4/24/24.xls has been posted and replaced.

16. Appendix E- Requirements Response Matrix, Changed as follows:

Currently reads as:

Requirements on the Systems tab:

Req ID	RFP Section Reference	RFP Section Name	RFP Subsection Name	Requirement
6028	II.D.1	Technical Architecture and Environments	Technical Architecture and Environments	The Contractor shall adhere to the guidelines specified in the Technical Reference Architecture (EA-k-1) to build the architecture to support the PM Services module.
4583	II.D.1	Technical Architecture and Environments	Technical Architecture and Environments	The Contractor shall possess all necessary technology, software, hardware, and equipment to facilitate project work, activities, and meetings via a remote/offsite location, as required by the Agency.
4797	II.E.1	Security	Security and Access	The Contractor shall be financially responsible for providing licenses and user access to all contractor or sub-contractors systems for authorized Agency personnel, its Contractors, and stakeholders, throughout the term of the Contract.

Req ID	RFP Section Reference	RFP Section Name	RFP Subsection Name	Requirement
6063	II.G.1	Data Integration and Management Services	Data Management	The Contractor shall develop and submit a Data Management Plan (DMP) to the Agency for review and approval two (2) months after Contract Start. The DMP shall align with the DGO Data Management Plan and describe how the Contractor handles data, ensures data quality and consistency, increases accountability, improves data security, and optimizes data usage. The Contractor shall keep current the DMP with a formal review every six (6) months.
6462	II.G.1	Data Integration and Management Services	Data Management	The Contractor shall develop and submit Data Transfer and Conversion Management Reporting using the Cleanup and Conversion Management Reporting Template (COM-15-01) to document the results from each data transfer and conversion process execution.
6349	II.G.1	Data Integration and Management Services	Data Management	The Contractor shall acquire and maintain all necessary data licensing agreements to implement and operate a federally certified and compliant solution.
6062	II.G.2	Data Integration and Management Services	Data Integration	The Contractor shall develop and submit Interface Control Documents (ICDs) for all interfaces between modules and outside entities to the Agency for review and approval six (6) months after contract start. The Contractor shall develop the ICDs using the Interface Control Document Template (EA-k-7). The Contractor shall keep current the ICDs with a formal review every six (6) months.
6082	II.G.3	Data Integration and Management Services	Provider Management Database	The Contractor shall obtain approval from the Agency prior to implementing any programs or edits that impact any critical data elements identified by the Agency.
5894	II.H.2	Tools and Capabilities	Provider Directory	The Contractor shall update the Provider Directory as changes in requirements are mandated by CMS.
5446	II.H.3	Tools and Capabilities	Workflow Management Solution	The Contractor shall work with the Agency to identify the users and user groups to be included in each alert.
4681	II.L.2.b	Enterprise and General Services	Testing Management	The Contractor shall evaluate and verify their solution meets or exceeds the Agency-defined test quality and deployment objectives, including satisfying the requirements of this RFP while meeting State and Federal regulations, as defined in the agreed-upon Test Evaluation and Management Plan and the Detailed Test Plan.

Req ID	RFP Section Reference	RFP Section Name	RFP Subsection Name	Requirement
4745	II.L.1.a	Enterprise and General Services	Project Management	The Contractor shall provide a Project Schedule that uses the approved AMMP Program Wide Integrated Master Schedule Template (PMO-2-q-02) and follows the expectations defined within the Integrated Master Schedule Management Plan (PMO-2-q) to be submitted to the Agency twelve (12) weeks from the contract start date. If the schedule is not approved fourteen (14) weeks from the contract start date, then daily meetings will occur until the project schedule is approved.
4776	II.L.1.a	Enterprise and General Services	Project Management	The Contractor shall develop and submit a Project Management Plan (PMP) to the Agency within eight (8) weeks from Contract Start for review and approval. The contractor shall update the PMP every six (6) months through the term of the contract.
4766	II.L.1.a	Enterprise and General Services	Project Management	The Contractor shall develop and submit Project Initiation and Approach Plan to the Agency within six (6) weeks from Contract Start for review and approval. The contractor shall update the Project Initiation and Approach Plan every six (6) months through the term of the contract.
4750	II.L.1.a	Enterprise and General Services	Project Management	The Contractor shall develop and submit a Quality Management Plan to the Agency within six (6) weeks from Contract Start for review and approval. The contractor shall update the Quality Management Plan every six (6) months through the term of the contract.
4523	II.L.1.d	Enterprise and General Services	Document Management	The Contractor shall utilize the Agency approved documentation storage solution (e.g., SharePoint) to maintain system related business, technical, and operational documentation.
6499	II.L.1.f	Enterprise and General Services	Turnover and Closeout Management	The Contractor shall submit an updated Turnover Management Plan to the Agency for review and approval ninety (90) days prior to the beginning of the Turnover and Closeout Phase.

Revised as:

Moved Requirements to the Non-Systems Tab:

Req ID	RFP Section Reference	RFP Section Name	RFP Subsection Name	Requirement
6028	II.D.1	Technical Architecture and Environments	Technical Architecture and Environments	The Contractor shall adhere to the guidelines specified in the Technical Reference Architecture (EA-k-1) to build the architecture to support the PM Services module.

Req ID	RFP Section Reference	RFP Section Name	RFP Subsection Name	Requirement
4583	II.D.1	Technical Architecture and Environments	Technical Architecture and Environments	The Contractor shall possess all necessary technology, software, hardware, and equipment to facilitate project work, activities, and meetings via a remote/offsite location, as required by the Agency.
4797	II.E.1	Security	Security and Access	The Contractor shall be financially responsible for providing licenses and user access to all contractor or sub-contractors systems for authorized Agency personnel, its Contractors, and stakeholders, throughout the term of the Contract.
6063	II.G.1	Data Integration and Management Services	Data Management	The Contractor shall develop and submit a Data Management Plan (DMP) to the Agency for review and approval two (2) months after Contract Start. The DMP shall align with the DGO Data Management Plan and describe how the Contractor handles data, ensures data quality and consistency, increases accountability, improves data security, and optimizes data usage. The Contractor shall keep current the DMP with a formal review every six (6) months.
6462	II.G.1	Data Integration and Management Services	Data Management	The Contractor shall develop and submit Data Transfer and Conversion Management Reporting using the Cleanup and Conversion Management Reporting Template (COM-15-01) to document the results from each data transfer and conversion process execution.
6349	II.G.1	Data Integration and Management Services	Data Management	The Contractor shall acquire and maintain all necessary data licensing agreements to implement and operate a federally certified and compliant solution.
6062	II.G.2	Data Integration and Management Services	Data Integration	The Contractor shall develop and submit Interface Control Documents (ICDs) for all interfaces between modules and outside entities to the Agency for review and approval six (6) months after contract start. The Contractor shall develop the ICDs using the Interface Control Document Template (EA-k-7). The Contractor shall keep current the ICDs with a formal review every six (6) months.
6082	II.G.3	Data Integration and Management Services	Provider Management Database	The Contractor shall obtain approval from the Agency prior to implementing any programs or edits that impact any critical data elements identified by the Agency.
5894	II.H.2	Tools and Capabilities	Provider Directory	The Contractor shall update the Provider Directory as changes in requirements are mandated by CMS.
5446	II.H.3	Tools and Capabilities	Workflow Management Solution	The Contractor shall work with the Agency to identify the users and user groups to be included in each alert.

Req ID	RFP Section Reference	RFP Section Name	RFP Subsection Name	Requirement
4681	II.L.2.b	Enterprise and General Services	Testing Management	The Contractor shall evaluate and verify their solution meets or exceeds the Agency-defined test quality and deployment objectives, including satisfying the requirements of this RFP while meeting State and Federal regulations, as defined in the agreed-upon Test Evaluation and Management Plan and the Detailed Test Plan.
4745	II.L.1.a	Enterprise and General Services	Project Management	The Contractor shall provide a Project Schedule that uses the approved AMMP Program Wide Integrated Master Schedule Template (PMO-2-q-02) and follows the expectations defined within the Integrated Master Schedule Management Plan (PMO-2-q) to be submitted to the Agency twelve (12) weeks from the contract start date. If the schedule is not approved fourteen (14) weeks from the contract start date, then daily meetings will occur until the project schedule is approved.
4776	II.L.1.a	Enterprise and General Services	Project Management	The Contractor shall develop and submit a Project Management Plan (PMP) to the Agency within eight (8) weeks from Contract Start for review and approval. The contractor shall update the PMP every six (6) months through the term of the contract.
4766	II.L.1.a	Enterprise and General Services	Project Management	The Contractor shall develop and submit Project Initiation and Approach Plan to the Agency within six (6) weeks from Contract Start for review and approval. The contractor shall update the Project Initiation and Approach Plan every six (6) months through the term of the contract.
4750	II.L.1.a	Enterprise and General Services	Project Management	The Contractor shall develop and submit a Quality Management Plan to the Agency within six (6) weeks from Contract Start for review and approval. The contractor shall update the Quality Management Plan every six (6) months through the term of the contract.
4523	II.L.1.d	Enterprise and General Services	Document Management	The Contractor shall utilize the Agency approved documentation storage solution (e.g., SharePoint) to maintain system related business, technical, and operational documentation.
6499	II.L.1.f	Enterprise and General Services	Turnover and Closeout Management	The Contractor shall submit an updated Turnover Management Plan to the Agency for review and approval ninety (90) days prior to the beginning of the Turnover and Closeout Phase.

17. RFP Section VIII. General Terms and Conditions. PP. Non-appropriation and Proration Clause. was Added as follows:

Currently reads as:

N/A

Revised as:

PP. Non-appropriation and Proration Clause

When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be cancelled, and, to the extent permissible by law, the supplier shall be reimbursed for the reasonable value of any nonrecurring costs incurred but not amortized in the price of the supplies or services delivered under the contract. To the extent permissible by law, this cost of cancellation may be paid from any appropriations available for that purpose.

In the event that proration of appropriated funds from which the State is to pay the supplier is declared by the Governor pursuant to Section 41-4-90 of the Code of Alabama, the contractor shall have the option, in addition to the other remedies of the contract, of renegotiating the contract to extend or change payment terms or amounts, or terminating the contract. In all circumstances, it is agreed that the terms and commitments of this contract shall not constitute a debt of the State of Alabama in violation of Section 213 of the Constitution of Alabama, as amended.

18. RFP Section VIII. General Terms and Conditions. OO. State of Alabama Accounting and Resource System (STAARS) Solicitation Document, was Added as follows:

Currently reads as:

N/A

Revised as:

OO. State of Alabama Accounting and Resource System (STAARS) Solicitation Document

All information found in the STAARS Solicitation document, including standard Terms and Conditions, released by the Alabama Department of Finance, in reference to this RFP is incorporated by reference into this document.

I hereby acknowledge the receipt of Amendment 3 to *RFP 2024-PM-01*.

Authorized [Proposer/Vendor] Signature

Date

[Proposer/Vendor] Organization