

WORKER _____

WORKER ID _____

Instructions to download the AuthentiCare Mobile Application to your Mobile Phone	
1	Make sure your provider agency has “mobile-enabled” both the agency and you as a worker.
2	<p><u>For Android</u>: From your mobile phone, download the AuthentiCare Mobile Application from the Google Play Store ----OR----</p> <p><u>For iOS</u>: From your mobile phone, download the AuthentiCare Mobile Application from the Apple App Store.</p>
3	Read the terms and conditions, then select the acceptance check box. The terms and conditions must be accepted prior to downloading the App to your mobile phone.
4	Tap the download button to download the App to your mobile phone.
5	<p>The first screen requires you to enter a setup code. The setup code designates in which environment you will be working (Live/Production or Test/Training). Enter the Setup Code and tap Configure.</p> <p>Production Setup Code = AlabamaPRD (----OR---- Training Setup Code = AlabamaCAT)</p>
6	After entering the setup code and selecting Go, you will be taken to the login screen where you will locate the phone’s Device ID.
7	Select the <i>information</i> button (<i>the i with the circle around it</i>) while on the application’s login page > look for the Device ID at the bottom of the screen. The provider will need this Device ID to enter on your <i>Worker Entity Settings</i> page in AuthentiCare.
Instructions to Check-in on your Mobile Phone	
1	Once you are at the client’s home, touch the AuthentiCare App on your mobile phone.
2	Enter your worker ID and Password and tap Login.
3	Tap the “Manual Check-in” icon. Verify the client’s name, address and location to be served, select the service that you will be performing (<i>if required</i> , enter the mileage and travel time) and tap Submit Check-In.
4	<p>You will be taken to a check-in was successful screen.</p> <p>The screen will immediately be able to perform a check-out or you may return to the main Visits screen by tapping the “AuthentiCare Mobile” icon in the upper left screen. The visit status will change to “Pending Check-Out.”</p>