

# A L E R T

July 30, 2025

**TO: All Providers**

**RE: SafeGuard Services, LLC (SGS) Reviews – Documentation Requests**

The Alabama Medicaid Agency (Medicaid) is required to conduct administrative desk reviews to ensure providers are following state policies and practices that comply with federal regulations.

**Medicaid coordinates with SafeGuard Services, LLC (SGS), the Centers for Medicare and Medicaid Services (CMS), Unified Program Integrity Contractors (UPICs). SGS performs fraud, waste, and abuse detection, deterrence, and prevention activities for Medicaid claims through administrative desk reviews.**

The following is a list of documents that a provider may receive from SGS during the administrative desk review process:

- Records Request Cover Sheet
- Provider Intake Questionnaire
- Provider Engagement Letter (Informational Letter)
- Records Request Listing
- Initial Findings Report
- Final Findings Report

As a reminder, it is the provider's responsibility to provide all requested documentation from SGS. Failure to adhere to the request may result in a recoupment from the provider.

For questions about this ALERT, please contact Faith Pedro at [Faith.Pedro@medicaid.alabama.gov](mailto:Faith.Pedro@medicaid.alabama.gov).