

**RFP # 2023-Dental-01**  
**Dental Consulting Services RFP**  
**Proposer Questions and Agency Answers**  
**2/21/2023**

<b>Question ID:</b>	1
<b>Date Question Asked:</b>	2/14/23
<b>Question:</b>	I am registered with everify, and have an active vendor account. When I checked with Secretary of State Office I was informed that they only register Llc, corporation etc. is there a requirement to be Llc for the RFP?
<b>Section Number:</b>	N/A
<b>RFP Page Number:</b>	3
<b>Agency Answer:</b>	A LLC or corporation is not necessary for this RFP.
<b>Question ID:</b>	2
<b>Date Question Asked:</b>	2/14/23
<b>Question:</b>	Does this position have the possibility of remote location? If this is the case, how often is it expected that the person will be in the office?
<b>Section Number:</b>	N/A
<b>RFP Page Number:</b>	3
<b>Agency Answer:</b>	Yes. Typically, no more than 1-2 days per week is the time expected that the person will be in the office. NOTE: the in office time is largely dependent on the number of paper dental prior approval requests received by the Agency.

<b>Question ID:</b>	3
<b>Date Question Asked:</b>	2/14/23
<b>Question:</b>	If this position does have the possibility of remote location, how are incoming office/business phone calls to be dealt with? Can an office phone be forwarded to another phone? Is there the possibility for reimbursement for a cell phone for business use only if not the issuance of a state cell phone?
<b>Section Number:</b>	N/A
<b>RFP Page Number:</b>	3
<b>Agency Answer:</b>	Incoming office/business phone calls will be answered by Medicaid staff. Any phone messages or emails will be forwarded to the state issued email or cell phone.
<b>Question ID:</b>	4
<b>Date Question Asked:</b>	2/14/23
<b>Question:</b>	How much time per week is expected to perform these duties once the learning curve has been met and any backlog of PAs are dealt with?
<b>Section Number:</b>	N/A
<b>RFP Page Number:</b>	6
<b>Agency Answer:</b>	Approximately 20 hours per week is the expected time needed to perform the duties after meeting the learning curve and dealing with any backlog PAs.
<b>Question ID:</b>	5
<b>Date Question Asked:</b>	2/14/23
<b>Question:</b>	Are letters of reference to be included in the proposal submitted, or are they to go to the Medicaid Agency separately, and if so, how? Is it acceptable to have more than 3 references?
<b>Section Number:</b>	N/A
<b>RFP Page Number:</b>	5
<b>Agency Answer:</b>	Per page 5 of the CSP, three work references must be included within the proposal.

<b>Question ID:</b>	6
<b>Date Question Asked:</b>	2/14/23
<b>Question:</b>	And If answers are not provided to this email directly but are provided to the website as the RFP states, what is the website address?
<b>Section Number:</b>	N/A
<b>RFP Page Number:</b>	7
<b>Agency Answer:</b>	<a href="https://medicaid.alabama.gov/content/2.0_Newsroom/2.4_Procurement.aspx">https://medicaid.alabama.gov/content/2.0_Newsroom/2.4_Procurement.aspx</a>