

**RFP # 2023-ICN-01**  
**Integrated Care Network**  
**Proposer Questions and Agency Answers**  
**5/25/23**

<b>Question ID:</b>	1
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Would the Agency consider responding to Round 2 Questions sooner to allow vendors more time to incorporate answers into the final response?
<b>Section Number:</b>	B. Schedule of Events
<b>RFP Page Number:</b>	3
<b>Agency Answer:</b>	No.
<b>Question ID:</b>	2
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm the correct reference is Appendix F (Scored Items and Compliance Acknowledgement)
<b>Section Number:</b>	II. Scope of Work
<b>RFP Page Number:</b>	9
<b>Agency Answer:</b>	Please see Amendment 1.
<b>Question ID:</b>	3
<b>Date Question Asked:</b>	05/09/233
<b>Question:</b>	Please confirm that one acknowledgement statement is acceptable for all requirements listed in the RFP and the agency does not expect an acknowledgement statement to be included for each Scope of Work requirement.
<b>Section Number:</b>	II. Scope of Work
<b>RFP Page Number:</b>	9
<b>Agency Answer:</b>	Confirmed.

<b>Question ID:</b>	4
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm that detailed descriptions are required only for those sections listed in Appendix F and not for every Scope of Work requirement in the RFP. Also, please confirm that the two-page limit is per requirement.
<b>Section Number:</b>	II. Scope of Work
<b>RFP Page Number:</b>	9
<b>Agency Answer:</b>	Confirmed.
<b>Question ID:</b>	5
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm these references should be Appendix G of this RFP.
<b>Section Number:</b>	II. Defined Terms and Acronyms # 1 and 2
<b>RFP Page Number:</b>	9
<b>Agency Answer:</b>	Please see Amendment 1
<b>Question ID:</b>	6
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please define the term primary agent as it relates to the case management system.
<b>Section Number:</b>	II.B.7 General ICN Requirements
<b>RFP Page Number:</b>	9
<b>Agency Answer:</b>	Primary Agent to manage case management system

<b>Question ID:</b>	7
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please advise the number of Agency licenses required. Please confirm the Agency will pay for fees for Agency users in addition to the PMPM reimbursement to the ICN.
<b>Section Number:</b>	II.B.7 General ICN Requirements
<b>RFP Page Number:</b>	10
<b>Agency Answer:</b>	The Agency would require approximately 15 licenses.;
<b>Question ID:</b>	8
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm this reference should be Appendix H: ICN Network' Report Template and the LOI references should be Appendix I and Appendix J respectively.
<b>Section Number:</b>	II.H.a ICN Network Requirements
<b>RFP Page Number:</b>	13
<b>Agency Answer:</b>	Please see amendment 1
<b>Question ID:</b>	9
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm the proposal should only include the completed Appendix H: ICN Network' Report Template and should not include completed LOIs from Appendix I and Appendix J.
<b>Section Number:</b>	I.H.2.a. ICN Network Requirements
<b>RFP Page Number:</b>	13
<b>Agency Answer:</b>	Completed Appendix H: ICN Network Report Template is required

<b>Question ID:</b>	10
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please verify that companies can complete an LOI on behalf of multiple sites/centers?
<b>Section Number:</b>	II.H.2.b.ICN Network Requirements
<b>RFP Page Number:</b>	13-14
<b>Agency Answer:</b>	If a company has the authority to conduct business on behalf of multiple sites/centers, the company must complete and submit an LOI on behalf of multiple sites/centers.
<b>Question ID:</b>	11
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm the section reference X.N is accurate, as there is no Section X.N.
<b>Section Number:</b>	II.FF. Fraud and Abuse 2.p.
<b>RFP Page Number:</b>	37
<b>Agency Answer:</b>	It should be Appendix B, instead of X.N
<b>Question ID:</b>	12
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm disclosures are not submitted with the proposal submission.
<b>Section Number:</b>	II.FF.2.1 Fraud and Abuse
<b>RFP Page Number:</b>	34-37
<b>Agency Answer:</b>	Disclosures are listed in Appendix B, Post Award Documentation

<b>Question ID:</b>	13
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please provide clarification on the Medical Management Committee and its requirements.
<b>Section Number:</b>	II.GG.2.e. Quality Assessment and Performance
<b>RFP Page Number:</b>	38
<b>Agency Answer:</b>	Remove this reference.
<b>Question ID:</b>	14
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm this section reference should be Section II.O.
<b>Section Number:</b>	II.I.3.d. Single Point of Entry Support Services
<b>RFP Page Number:</b>	16
<b>Agency Answer:</b>	Please see Amendment 1
<b>Question ID:</b>	15
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm that the Agency will also require ADSS to update their policy to 24 hours, as they currently allow 10 days to complete documentation.
<b>Section Number:</b>	II.I.3.d. Single Point of Entry Support Services
<b>RFP Page Number:</b>	16
<b>Agency Answer:</b>	This is not directly related to the RFP

<b>Question ID:</b>	16
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Since the ICN entity is required to be formed for the sole purpose of the ICN program, the entity does not have other references for projects of similar size and scope. Are these references intended to be personal references of the proposed key personnel?
<b>Section Number:</b>	V. Corporate Background and References
<b>RFP Page Number:</b>	41
<b>Agency Answer:</b>	References for the entity and/or associated partners
<b>Question ID:</b>	17
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm that one legal authority statement can be submitted. Please advise where this statement should be submitted.
<b>Section Number:</b>	VI.R. Disclosure of Proposal Contents
<b>RFP Page Number:</b>	44
<b>Agency Answer:</b>	A single statement can be submitted, but the statement should state with specificity the legal authority and reasoning for each section marked or otherwise designated as proprietary or confidential. The statement should be submitted with the copy of the proposal with proprietary and/or confidential information removed. (See Section VI.T).
<b>Question ID:</b>	18
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm proposals can be hand-delivered. Please provide the requirements for scheduling an appointment (if required) for hand delivery.
<b>Section Number:</b>	VI.S. Submission of Proposals
<b>RFP Page Number:</b>	44
<b>Agency Answer:</b>	Yes, proposals may be hand-delivered.

<b>Question ID:</b>	19
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm Vendor is not required to submit a hardcopy of the redacted version of the proposal.
<b>Section Number:</b>	VI.S. Submission of Proposals
<b>RFP Page Number:</b>	44
<b>Agency Answer:</b>	The Vendor is not required to submit a hardcopy of the redacted version of the proposal.
<b>Question ID:</b>	20
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm signed documents can be submitted electronically as a scan versus searchable.
<b>Section Number:</b>	VI.T. Copies Required
<b>RFP Page Number:</b>	44
<b>Agency Answer:</b>	No, Vendors must submit one original Proposal with original signatures in ink, one additional hard copy in binder form, plus two electronic copies of the Proposal on CD/DVD or jump drive clearly labeled with the Vendor name.
<b>Question ID:</b>	21
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please provide more detail on what Vendors are expected to submit for personal reference checks. Where should this be included in the proposal?
<b>Section Number:</b>	VII. Evaluation and Selection Process, D. Evaluation Committee
<b>RFP Page Number:</b>	45
<b>Agency Answer:</b>	Please see Section V.d of the RFP.

<b>Question ID:</b>	22
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm that the RFP Cover Sheet is the first page of the RFP and not the STAARS Document included in the Procurement listing.
<b>Section Number:</b>	Appendix A, #3: Proposal Compliance Checklist
<b>RFP Page Number:</b>	55-56
<b>Agency Answer:</b>	Confirmed.
<b>Question ID:</b>	23
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm this reference should be Section II - Scope of Work (Scored Items) listed below.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	78-80
<b>Agency Answer:</b>	Please see Amendment 1
<b>Question ID:</b>	24
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please resolve the discrepancy in the order for the responses in Appendix F compared to Appendix A: Proposal Compliance Checklist.  Please confirm the structure of responses should follow Appendix F. If not, please provide the expected structure of the proposal.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement  Appendix A: Proposal Compliance Checklist
<b>RFP Page Number:</b>	78-80, 55-56
<b>Agency Answer:</b>	Responses can be in the order of Appendix F



<b>Question ID:</b>	25
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm responses to these questions are not required for 3. Key Staff Requirements and 4. Pricing
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	78-80
<b>Agency Answer:</b>	Resumes of key staff are required with submission; There is no response required for pricing form.
<b>Question ID:</b>	26
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm the section reference should be II.F.3-4  Please confirm the proposal should only include responses to II.F.3 and II.F.4 and should not address II.F.1, II.F.2, II.F.5, and II.F.6
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	78
<b>Agency Answer:</b>	Please see Amendment 1 Confirm proposal should only include responses to II.F.3 and II.F.4 and should not address II.F.1, II.F.2, II.F.5, and II.F.6
<b>Question ID:</b>	27
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm the section reference should be V.b.1. and 2  Please confirm the proposal should only include responses to V.b.1 and 2 and should not address items V.b.3-10
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	78
<b>Agency Answer:</b>	Please see Amendment 1 Proposal should include responses to all of Section V. a-d.

<b>Question ID:</b>	28
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please provide the section reference, as V. Corporate Background and References does not have an item #3.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	78
<b>Agency Answer:</b>	Please see Amendment 1
<b>Question ID:</b>	29
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please validate the section reference, as V. Corporate Background and References does not have an item #4.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	79
<b>Agency Answer:</b>	Please see Amendment 1
<b>Question ID:</b>	30
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please verify the section reference should be II.X.2.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	79
<b>Agency Answer:</b>	Additional information is needed to answer this question.

<b>Question ID:</b>	31
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please verify the section reference should be II.H.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	79
<b>Agency Answer:</b>	Please see amendment 1
<b>Question ID:</b>	32
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm the Excel spreadsheet is not limited to two pages.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	79
<b>Agency Answer:</b>	Excel spreadsheet is not limited to two pages
<b>Question ID:</b>	33
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm only the Excel spreadsheet should be submitted and no narrative.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	79
<b>Agency Answer:</b>	Excel spreadsheet is required

<b>Question ID:</b>	34
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please provide the correct RFP reference for this requirement, as V. Corporate Background and References does not have an item #6.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	79
<b>Agency Answer:</b>	Please see Amendment 1
<b>Question ID:</b>	35
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm that the requirement for the four Key Staff resumes on Page 80 is not subject to the 2-page limit in total, but rather is limited to two pages individually.  If resumes are required to be submitted as an attachment, please confirm these do not count against the 10-page attachment limit.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	80
<b>Agency Answer:</b>	Resumes are not subject to two-page limit total, but individually
<b>Question ID:</b>	36
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm Vendors are not required to submit signed Letters of Intent to Contract with proposal submission.
<b>Section Number:</b>	Appendix I: Letter of Intent (LOI) to Contract
<b>RFP Page Number:</b>	86
<b>Agency Answer:</b>	Completion of Appendix J-ICN Network Template demonstrates Letters of Intent have been obtained

<b>Question ID:</b>	37
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please confirm Vendors are not required to submit signed Letters of Intent to Coordinate with proposal submission.
<b>Section Number:</b>	Appendix J: Letter of Intent (LOI) to Coordinate
<b>RFP Page Number:</b>	87
<b>Agency Answer:</b>	Completion of Appendix J-ICN Network Template demonstrates Letters of Intent have been obtained
<b>Question ID:</b>	38
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please provide Appendix L Nursing Facility Excel document referenced, as the only Excel files provided are Appendix C: Pricing and Appendix H: ICN Network Report Template.
<b>Section Number:</b>	Appendix L: NF List 2023
<b>RFP Page Number:</b>	90
<b>Agency Answer:</b>	<a href="https://medicaid.alabama.gov/content/2.0_newsroom/2.4_Procurement.aspx">https://medicaid.alabama.gov/content/2.0_newsroom/2.4_Procurement.aspx</a>
<b>Question ID:</b>	39
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Will the published Appendix L provide information such as # of licensed beds and other items required in Appendix H: ICN Report Template? If not, could the Agency point to where they would like this information pulled from?
<b>Section Number:</b>	Appendix L: NF List 2023
<b>RFP Page Number:</b>	85
<b>Agency Answer:</b>	<a href="https://medicaid.alabama.gov/content/2.0_newsroom/2.4_Procurement.aspx">https://medicaid.alabama.gov/content/2.0_newsroom/2.4_Procurement.aspx</a>

<b>Question ID:</b>	40
<b>Date Question Asked:</b>	05/09/23
<b>Question:</b>	Please clarify that this column should be completed with responses such as CMO or SNF. Otherwise, please provide additional direction for this column.
<b>Section Number:</b>	Appendix H: ICN Report Template
<b>RFP Page Number:</b>	85
<b>Agency Answer:</b>	Unsure of which column question refers to.