

**RFP # 2023-ICN-01**  
**Integrated Coordinator Network**  
**Proposer Questions and Agency Answers (Round 2)**  
**6/7/23**

<b>Question ID:</b>	1
<b>Date Question Asked:</b>	5/24/23
<b>Question:</b>	Since there was a delay in posting the responses to Round 1 Questions, would the Agency consider allowing clarification questions to be submitted after the posting of the Round 1 responses?
<b>Section Number:</b>	B. Schedule of Events
<b>RFP Page Number:</b>	3
<b>Agency Answer:</b>	Please see Amendment 2.
<b>Question ID:</b>	2
<b>Date Question Asked:</b>	5/24/23
<b>Question:</b>	Please confirm the following proposal structure is compliant: Tab A: Administrative Forms and Acknowledgments (RFP Addenda, RFP Acknowledgement Statement, Appendix F, Letter from Secretary of State, E-Verify MOU) Tab B: Vendor Experience and Capabilities (4 sections outlined in Appendix F.1 Vendor Experience and Capabilities) Tab C: Scope of Work (14 sections outlined in Appendix F.2 Scope of Work) Tab D: Key Staff Requirements (Resumes for 4 Key Personnel positions) Tab E: Price (Completed Appendix C - Pricing Form) Tab F: ICN Network Requirements (Completed Appendix H: ICN Network Report Template, Letter from ADSS) Tab G: Client References (if needed based on responses from Round 1 questions) Tab H: Appendices
<b>Section Number:</b>	Appendix F and Appendix A
<b>RFP Page Number:</b>	78-80 & 55-60
<b>Agency Answer:</b>	Yes, Compliant
<b>Question ID:</b>	3
<b>Date Question Asked:</b>	6/1/2023

<b>-Question:</b>	Regarding previously submitted question #27, Appendix F from Amendment 1 requires responses to V.b.1, V.b.2, and V.b.3. Please confirm responses to V.b.4-6 are not required.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	78
<b>Agency Answer:</b>	Responses to V.b.4-6 are required.
<b>Question ID:</b> 4	
<b>Date Question Asked:</b> 6/1/2023	
<b>Question:</b>	Regarding previously submitted question #27, Appendix F from Amendment 1 does not include responses to Section V.a, V.c, and V.d. Please confirm responses to these sections are not limited to the 2-page limit and do not count against the 10-page appendix limit.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	78
<b>Agency Answer:</b>	V.a, V.c. and V.d can be two pages each
<b>Question ID:</b> 5	
<b>Date Question Asked:</b> 6/1/2023	
<b>Question:</b>	Regarding previously submitted question #30, please verify the second Scope of Work section in Appendix F with Section Title "HCBS Case Mgmt", Section # "II." and Requirement "Describe plan to monitor CMO's delivery of HCBS Case Management." should have a Section # of II.X.2 instead of "II."
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	79
<b>Agency Answer:</b>	See Amendment 3
<b>Question ID:</b> 6	
<b>Date Question Asked:</b> 6/1/2023	
<b>Question:</b>	In Appendix F, the last Scope of Work section is "Technical Infrastructure and Reporting." The Section Reference is II.FF.1. The Requirement is, "Describe technical infrastructure, and process for reporting and transmitting data with the Agency." However, II.FF.1 is Fraud and Abuse, General Requirements. There is no Scope of Work Section titled "Technical Infrastructure and Reporting." Please advise what should be provided for this requirement.

<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement
<b>RFP Page Number:</b>	79
<b>Agency Answer:</b>	The “Technical Infrastructure and Reporting” section was removed
<b>Question ID:</b> 7	
<b>Date Question Asked:</b> 6/1/2023	
<b>Question:</b>	Section VI.R. Disclosure of Proposal Contents states, “The Vendor should mark or otherwise designate any material that it feels is proprietary or otherwise confidential by labeling the page as “CONFIDENTIAL.” However, Section VI.T. Copies Required states, “One electronic copy (Word and searchable PDF format) MUST have any information asserted as confidential or proprietary removed.” Should the confidential/proprietary information be highlighted or redacted in the electronic copy?
<b>Section Number:</b>	VI.R. Disclosure of Proposal Contents and VI.T. Copies Required
<b>RFP Page Number:</b>	44
<b>Agency Answer:</b>	One electronic copy must have the confidential information labeled, and the copy must have any information asserted as confidential or proprietary removed.
<b>Question ID:</b> 8	
<b>Date Question Asked:</b> 6/1/2023	
<b>Question:</b>	Is an appointment required for proposal delivery? If so, please provide the protocol for requesting an appointment.
<b>Section Number:</b>	VI.S. Submission of Proposals
<b>RFP Page Number:</b>	44
<b>Agency Answer:</b>	No.
<b>Question ID:</b> 9	
<b>Date Question Asked:</b> 6/1/2023	
<b>Question:</b>	Regarding previously submitted question #40, please clarify that Column J, titled "Provider Type" should be completed with responses such as CMO or SNF. Otherwise, please provide additional direction for this column.
<b>Section Number:</b>	Appendix H: ICN Report Template
<b>RFP Page Number:</b>	85
<b>Agency Answer:</b>	Yes.

<b>Question ID:</b>	10
<b>Date Question Asked:</b>	6/1/2023
<b>Question:</b>	Please confirm that 1 completed ICN Report Template (Appendix H) should include nursing facilities and CMOs on 1 worksheet.
<b>Section Number:</b>	Appendix H: ICN Report Template
<b>RFP Page Number:</b>	85
<b>Agency Answer:</b>	Yes, 1 completed ICN Report Template should include nursing facilities and CMO's

<b>Question ID:</b>	11
<b>Date Question Asked:</b>	6/1/2023
<b>Question:</b>	On the second scored item in the Vendor Experience and Capabilities, Amendment 1 changed the Section reference to V.b.1, which states the following on page 40, "Date Established." However, Appendix F has the Requirement Description as, "Describe the Contractor organizational background and experience. (Date established, ownership, Governing Board composition, etc.). Please resolve this discrepancy and advise what should be covered in this section.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement and V. Corporate Background and References
<b>RFP Page Number:</b>	78 and 40
<b>Agency Answer:</b>	See Amendment 3

<b>Question ID:</b>	12
<b>Date Question Asked:</b>	6/1/2023
<b>Question:</b>	On the third scored item in the Vendor Experience and Capabilities, Amendment 1 changed the Section reference to V.b.2, which states the following on page 40, "Ownership (public company, partnership, subsidiary, etc.) Include an organizational chart depicting the Vendor's organization in relation to any parent, subsidiary or related organization." However, Appendix F has the Requirement Description as, "Submit an organizational chart, and staffing plan with staffing experience requirements." Please resolve this discrepancy and advise what should be covered in this section.
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement and V. Corporate Background and References
<b>RFP Page Number:</b>	78 and 40

<b>Agency Answer:</b>	See Amendment 3
<b>Question ID:</b>	13
<b>Date Question Asked:</b>	6/1/2023
<b>Question:</b>	<p>On the fourth scored item in the Vendor Experience and Capabilities, Amendment 1 changed the Section reference to V.b.3, which states the following on page 40, “Number of employees and resources.” However, Appendix F has the Requirement Description as, “Describe Operational Support Staffing Plan.”</p> <p>Please resolve this discrepancy and advise what should be covered in this section.</p>
<b>Section Number:</b>	Appendix F: Scored Items and Compliance Acknowledgement and V. Corporate Background and References
<b>RFP Page Number:</b>	78 and 40
<b>Agency Answer:</b>	See Amendment 3