

Amendment 4 to RFP 2024-PMO-01

May 10, 2024

NOTE THE FOLLOWING AND ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS FOR THE REQUEST FOR PROPOSAL NUMBER: RFP 2024-PMO-01. THIS AMENDMENT MUST BE INCLUDED IN THE BIDDER'S RESPONSE AND MEET THE REQUIREMENTS AS DEFINED IN THE RFP.

THE VENDOR MUST SIGN AND RETURN THIS AMENDMENT WITH THEIR PROPOSAL.

1. Section II B – 2.1 Overview of Alabama’s Roadmap to AMMP, Last Paragraph, Page 13– Changed as follows:

Currently reads as:

MES modules will be implemented in a timeline that most effectively meets the needs of the AMMP and poses the least amount of risk to current operations. This initial timeline presents the Agency’s expected timeline and sequencing of implementing MES modules. The Agency expects that this timeline and roadmap will evolve and change; therefore, actual modules’ start and end dates will be subject to final Agency approval. However, it is imperative the current AMMIS be replaced by the future EDS, CPMS, and PM Contractor Systems by the end of Q1 2027.

This approach also considers the inclusion of the existing Centralized Alabama Recipient Eligibility System (CARES) and Modular Electronic Visit Verification (MEVV) systems being integrated with the System Integration Services (SIS).

Revised as:

MES modules will be implemented in a timeline that most effectively meets the needs of the AMMP and poses the least amount of risk to current operations. This initial timeline presents the Agency’s expected timeline and sequencing of implementing MES modules. The Agency expects that this timeline and roadmap will evolve and change; therefore, actual modules’ start and end dates will be subject to final Agency approval. However, it is imperative the current AMMIS be replaced by the future EDS, CPMS, and PM Contractor Systems by the end of Q1 2027.

This approach also considers the inclusion of the existing Centralized Alabama Recipient Eligibility System (CARES) ~~and Modular Electronic Visit Verification (MEVV)~~ systems being integrated with the System Integration Services (SIS).

Note: The Agency has determined it is in the best interest of the state to cancel the procurement of a replacement EVV system since we are transitioning from an Open Model to a Provider Model.

2. Section II B – 2.2.5 Modular Electronic Visit Verification, Page 14– Changed as follows:

Currently reads as:

The Modular Electronic Visit Verification (MEVV) is a module within the MES. Alabama has awarded a contract for the implementation of a MEVV solution. The MEVV solution will provide a front-end application for capturing related EVV data. The MEVV solution will also aggregate EVV data from third-party systems. Providers will be required to submit standardized visit-related data as defined by the Alabama Medicaid Agency and the MEVV Contractor to the MEVV solution.

Revised as:

~~Section II B – 2.2.5 Modular Electronic Visit Verification~~

~~The Modular Electronic Visit Verification (MEVV) is a module within the MES. Alabama has awarded a contract for the implementation of a MEVV solution. The MEVV solution will provide a front-end application for capturing related EVV data. The MEVV solution will also aggregate EVV data from third-party systems. Providers will be required to submit standardized visit-related data as defined by the Alabama Medicaid Agency and the MEVV Contractor to the MEVV solution.~~

3. Section II F– 6.1.2 Conflict of Interest, Page 20 – Changed as follows:

Currently reads as (per Amendment 1):

All prospective, experienced Vendors interested in the PMO or future AMMP procurements as depicted in Figure II-2 are encouraged to bid on the AMMP Procurements when released by the Agency. There are, however, some restrictions regarding future contract awards, that are important to note.

1. The awarded PMO Contractor, including any and all subcontractors, are precluded from being awarded the TCOE, SIS, or module solution contracts.
2. Any Contractor, including any and all subcontractors, who has a current contractual engagement with the Agency for PMO Services, TCOE Services, or SI Services is precluded from being awarded any module solution contract (e.g., EDS, CPMS, PM, MEVV, and/or CARES), either as the prime contractor or a subcontractor.

Revised as:

All prospective, experienced Vendors interested in the PMO or future AMMP procurements as depicted in Figure II-2 are encouraged to bid on the AMMP Procurements when released by the Agency. There are, however, some restrictions regarding future contract awards, that are important to note.

1. The awarded PMO Contractor, including any and all subcontractors, are precluded from being awarded the TCOE, SIS, or module solution contracts.
2. Any Contractor, including any and all subcontractors, who has a current contractual engagement with the Agency for PMO Services, TCOE Services, or SI Services is precluded from being awarded any module solution contract (e.g., EDS, CPMS, PM, ~~MEVV~~, and/or CARES), either as the prime contractor or a subcontractor.

4. Section II F – 6.24.1 SharePoint Sites, Page 47– Changed as follows:

Currently reads as (per Amendment 1):

The PMO Contractor shall be responsible for creating and maintaining document repositories (e.g., SharePoint) for multiple AMMP areas and modules (e.g., CARES, AMMP, SI, Provider Management, Program Management Office, EDS, CPMS, EQP, TCOE, MES, MEVV, Program wide). This shall be the PMO Contractor's responsibility for the term of the contract. The PMO Contractor shall be responsible for SharePoint audits with each SharePoint site being audited quarterly after an initial clean up within twelve (12) weeks after the contract start. The PMO contractor shall develop an audit checklist that must be approved by the Agency. This checklist will address issues including but not limited to site searches, naming conventions, meta data, and viewing or updating privileges. The PMO Contractor may also be notified of problems or issues by AMMP stakeholders which shall be completed through the workflow process. If the SharePoint site is related to a module, the PMO contractor will provide any necessary training and ensure the module contractor makes the required updates. If the SharePoint site is related to the PMO, the PMO Contractor will ensure their staff is trained and make the required updates. Any problems or issues related to access must be corrected within 24 hours and all other problems or issues identified must be corrected within 1 week of identification or notification. A workflow process

and notification in SharePoint shall be required for all problem and issue resolution. The owner of the issue or problem shall receive the notification. The contractor shall produce an audit report for each site that identifies all finding and resolutions. This audit report will be part of the PMO audit report. The PMO audit report might require more efforts and time for initial delivery as this has not been done previously.

Revised as:

The PMO Contractor shall be responsible for creating and maintaining document repositories (e.g., SharePoint) for multiple AMMP areas and modules (e.g., CARES, AMMP, SI, Provider Management, Program Management Office, EDS, CPMS, EQP, TCOE, MES, ~~MEVV~~, Program wide). This shall be the PMO Contractor's responsibility for the term of the contract. The PMO Contractor shall be responsible for SharePoint audits with each SharePoint site being audited quarterly after an initial clean up within twelve (12) weeks after the contract start. The PMO contractor shall develop an audit checklist that must be approved by the Agency. This checklist will address issues including but not limited to site searches, naming conventions, meta data, and viewing or updating privileges. The PMO Contractor may also be notified of problems or issues by AMMP stakeholders which shall be completed through the workflow process. If the SharePoint site is related to a module, the PMO contractor will provide any necessary training and ensure the module contractor makes the required updates. If the SharePoint site is related to the PMO, the PMO Contractor will ensure their staff is trained and make the required updates. Any problems or issues related to access must be corrected within 24 hours and all other problems or issues identified must be corrected within 1 week of identification or notification. A workflow process and notification in SharePoint shall be required for all problem and issue resolution. The owner of the issue or problem shall receive the notification. The contractor shall produce an audit report for each site that identifies all finding and resolutions. This audit report will be part of the PMO audit report. The PMO audit report might require more efforts and time for initial delivery as this has not been done previously.

5. Section II B – 2.1 Overview of Alabama's Roadmap to AMMP, Figure II-1: AMMP Roadmap Page 11– Changed as follows:

Currently reads as:

EOC Approved AMMP Roadmap 2/1/2024

Calendar Year	2020				2021				2022				2023				2024				2025				2026				2027				2028				2029				2030							
Quarter	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
PMO	Active Contract 1																				Active Contract 2																											
Procurement & Staffing	RFP																				RFP																											
E&E (CARES)	Operations																																															
DDI	DDI – Consolidation of E&E into CARES																				CSR				SIP INT				Module Operational				Module Operational															
MEVV	EVVM Operations								MEVV Operations								CSR				SIP INT				Module Operational				Module Operational																			
SIP Integration - MEVV3	RFB				DDI				RFP				CSR				SIP INT				Module Operational				Module Operational																							
Procurement & DDI - MEVV3	RFB				DDI				RFP				CSR				SIP INT				Module Operational				Module Operational																							
System Integration Services	SIP Connection																																															
Procurement & DDI	RFI+RFP																				SIP Integrate: AMMS, EDS, MEVV, CARES, ProvMgr																											
TCOE	RFP																				Active Contract 1																				RFP				Active Contract 2			
Procurement & Staffing	RFP																				RFP																											
Enterprise Data Services	SIP Connection																																															
Procurement & DDI	RFI+RFP																				DDI & SIP INT				Module Operational				Module Operational																			
Provider Management (PM)	SIP Connection																																															
Procurement & DDI	RFP																				DDI & SIP INT				Module Operational				Module Operational																			
AMMIS/CPMS	RFP																																															
Procurement & DDI	Takeover and SIP INT																				Enhancements/Modernizations				Module Operational																							
AMMIS	Operations																																															
Connect AMMIS to SIP	CSR				SIP INT				SIP Connection				Module Operational				Module Operational																															
Implement EDS TDR*	CSR				6 Months of Data				EDS TDR Ongoing Support				Module Operational				Module Operational																															
Support PM Implementation	CSR				Support PM Implementation				Module Operational				Module Operational																																			

*TDR = Transitional Data Repository

3/31/2027 AMMP Complete

Revised as:

EOC Approved AMMP Roadmap 2/1/2024

Calendar Year	2020				2021				2022				2023				2024				2025				2026				2027				2028				2029				2030							
Quarter	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
PMO	Active Contract 1																				Active Contract 2																											
Procurement & Staffing	RFP																				RFP																											
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DDI	DDI – Consolidation of E&E into CARES																				CSR				SIP INT				Module Operational				Module Operational															
MEVV	EVVM Operations								MEVV Operations								CSR				SIP INT				Module Operational				Module Operational																			
SIP Integration – MEVV3	RFB				DDI				RFP				CSR				SIP INT				Module Operational				Module Operational																							
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*TDR = Transitional Data Repository

3/31/2027 AMMP Complete

Note: The Agency has determined it is in the best interest of the state to cancel the procurement of a replacement EVV system since we are transitioning from an Open Model to a Provider Model.

6. Section II F – 6.1.2 Conflict of Interest, Figure II-2: Vendor Procurement Restrictions, Page 21– Changed as follows:

Currently reads as:

Procurement	PMO	TCOE	SIS	EDS	CPMS	PM	MEVV	CARES
Program Management Office (PMO)	Open	Precluded	Precluded	Precluded	Precluded	Precluded	Precluded	Precluded
Testing Center of Excellence (TCOE)	Precluded	Open	Precluded	Precluded	Precluded	Precluded	Precluded	Precluded
System Integration Services (SIS)	Precluded	Precluded	Open	Precluded	Precluded	Precluded	Precluded	Precluded
Enterprise Data Services (EDS)	Precluded	Precluded	Precluded	Open	Open	Open	Open	Open
Claims Processing Management Services (CPMS)	Precluded	Precluded	Precluded	Open	Open	Open	Open	Open
Provider Management (PM)	Precluded	Precluded	Precluded	Open	Open	Open	Open	Open
Modular Electronic Visit Verification (MEVV)	Precluded	Precluded	Precluded	Open	Open	Open	Open	Open
Centralized Alabama Recipient Eligibility System (CARES)	Precluded	Precluded	Precluded	Open	Open	Open	Open	Open
Precluded: Awarded Contractor(s) are precluded from bidding on subsequent modules within the overall program.								
Open: Awarded Contractor(s) are not precluded from bidding on subsequent modules within the overall program.								

Revised as:

Procurement	PMO	TCOE	SIS	EDS	CPMS	PM	MEVV	CARES
Program Management Office (PMO)	Open	Precluded	Precluded	Precluded	Precluded	Precluded	Precluded	Precluded
Testing Center of Excellence (TCOE)	Precluded	Open	Precluded	Precluded	Precluded	Precluded	Precluded	Precluded
System Integration Services (SIS)	Precluded	Precluded	Open	Precluded	Precluded	Precluded	Precluded	Precluded
Enterprise Data Services (EDS)	Precluded	Precluded	Precluded	Open	Open	Open	Open	Open
Claims Processing Management Services (CPMS)	Precluded	Precluded	Precluded	Open	Open	Open	Open	Open
Provider Management (PM)	Precluded	Precluded	Precluded	Open	Open	Open	Open	Open
Modular Electronic Visit Verification (MEVV)	Precluded	Precluded	Precluded	Open	Open	Open	Open	Open
Centralized Alabama Recipient Eligibility System (CARES)	Precluded	Precluded	Precluded	Open	Open	Open	Open	Open
Precluded: Awarded Contractor(s) are precluded from bidding on subsequent modules within the overall program.								
Open: Awarded Contractor(s) are not precluded from bidding on subsequent modules within the overall program.								

7. Section II L – 12.3 Module Project Manager, Page 98 – Changed as follows:

Currently reads as (Per Amendment 2):

There will be a Project Manager for each module (EDS=1, PM=1, MEVV/CARES/TCOE=1) in AMMP except the CPMS and SI modules which will have 3 project managers each (SI=3 and CPMS=3). These are key positions. The Agency requires an interview with any module project manager prior to joining the project.

Revised as:

There will be a Project Manager for each module (EDS=1, PM=1, ~~MEVV~~/CARES/TCOE=1) in AMMP except the CPMS and SI modules which will have 3 project managers each (SI=3 and CPMS=3). These are key positions. The Agency requires an interview with any module project manager prior to joining the project.

8. Section II L – 12.12 Senior Business Analyst, Page 104– Changed as follows:

Currently reads as (per Amendment 2):

Senior Business Analyst positions needs to be filled from contract onboarding. These personnel shall be involved from start of the contract to the end of contract. The PMO Contractor shall have at the minimum one (1) dedicated senior business analyst assigned to each module (SI=1, PM=1, EDS=1, MEVV/CARES/TCOE=1) except for CPMS where at the minimum five (5) dedicated senior business analysts must be assigned at any given time (CPMS=5). The PMO Contractor shall not assign the dedicated senior business analyst with multiple modules. Where required, the PMO Contractor can add

business analyst resources to complete the tasks. The Senior Business Analyst will be responsible for many tasks such as gathering and documenting requirements, use cases in deliverables, artifacts, and tools for AMMP. The Senior Business Analyst shall have strong analytical and interpersonal skills to analyze impacts of changes in the system, ability to understand and relay information to various groups within the Agency and to other module contractors.

Revised as:

Senior Business Analyst positions needs to be filled from contract onboarding. These personnel shall be involved from start of the contract to the end of contract. The PMO Contractor shall have at the minimum one (1) dedicated senior business analyst assigned to each module (SI=1, PM=1, EDS=1, ~~MEVV~~/CARES/TCOE=1) except for CPMS where at the minimum five (5) dedicated senior business analysts must be assigned at any given time (CPMS=5). The PMO Contractor shall not assign the dedicated senior business analyst with multiple modules. Where required, the PMO Contractor can add business analyst resources to complete the tasks. The Senior Business Analyst will be responsible for many tasks such as gathering and documenting requirements, use cases in deliverables, artifacts, and tools for AMMP. The Senior Business Analyst shall have strong analytical and interpersonal skills to analyze impacts of changes in the system, ability to understand and relay information to various groups within the Agency and to other module contractors.

9. Section II L – 12.20 Staffing Requirements, Req ID 249 – Changed as follows:

Currently reads as (per Amendment 2):

The Contractor shall fill key positions identified by the Agency one for each module (PM=1, EDS=1, MEVV/CARES/TCOE=1) from start of the contract through the term of the contract: -

1. Module Project Manager (all modules except CPMS and SI)

Revised as:

The Contractor shall fill key positions identified by the Agency one for each module (PM=1, EDS=1, ~~MEVV~~/CARES/TCOE=1) from start of the contract through the term of the contract: -

1. Module Project Manager (all modules except CPMS and SI)

10. RRM Updates, Req ID 249 – Changed as follows:

Currently reads as (per Amendment 2):

The Contractor shall fill key positions identified by the Agency one for each module (PM=1, EDS=1, MEVV/CARES/TCOE=1) from start of the contract through the term of the contract: -

1. Module Project Manager (all modules except CPMS and SI)

Revised as:

The Contractor shall fill key positions identified by the Agency one for each module (PM=1, EDS=1, ~~MEVV~~/CARES/TCOE=1) from start of the contract through the term of the contract: -

1. Module Project Manager (all modules except CPMS and SI)

11. Section II L – 12.20 Staffing Requirements, Req ID 252 – Changed as follows:

Currently reads as (per Amendment 2):

The Contractor shall fill positions identified by the Agency one per each module (SI=1, PM=1, EDS=1, MEVV/CARES/TCOE=1) from contract start through term of the contract: -

1. Senior Business Analyst (all modules except CPMS)

Revised as:

The Contractor shall fill positions identified by the Agency one per each module (SI=1, PM=1, EDS=1, ~~MEVV~~/CARES/TCOE=1) from contract start through term of the contract: -

1. Senior Business Analyst (all modules except CPMS)

12. RRM Updates- Req ID 252 – Changed as follows:

Currently reads as (per Amendment 2):

The Contractor shall fill positions identified by the Agency one per each module (SI=1, PM=1, EDS=1, MEVV/CARES/TCOE=1) from contract start through term of the contract: -

1. Senior Business Analyst (all modules except CPMS)

Revised as:

The Contractor shall fill positions identified by the Agency one per each module (SI=1, PM=1, EDS=1, ~~MEVV~~/CARES/TCOE=1) from contract start through term of the contract: -

1. Senior Business Analyst (all modules except CPMS)

I hereby acknowledge the receipt of Amendment 4 to *RFP 2024-PMO-01*.

Authorized [Proposer/Vendor] Signature

Date

[Proposer/Vendor] Organization