

APPENDIX C: MANDATORY VENDOR CONFERENCE NOTIFICATION

INTENT TO ATTEND MANDATORY VENDOR CONFERENCE NOTIFICATION

This form acknowledges that (company name) _____ intends to attend the Mandatory Contractor Conference for the ACHN RFP. This conference is **mandatory** for all Vendors that will be submitting a response to the RFP.

NOTE:

Vendors who require clarification and/or interpretation of any sections of the RFP are allowed to ask verbal questions that must also be submitted in writing during the mandatory conference.

VENDOR NAME:

REPRESENTATIVE'S NAME: (List all attending. Agency must be notified in advance of changes in representation.)

COMPANY ADDRESS:

PHONE:

FAX:

EMAIL:

DATE:
