

## Downloading Provider Reenrollment Facsimile

Provider will log into the Interactive web portal:

<https://www.medicaid.alabamaservices.org/ALPortal/default.aspx>

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**File Download Search** ?

Transaction Type\*

search  
clear

You will need Adobe Acrobat Reader on your computer to view and/or download reports in PDF format.

Files are listed in order of the date they become available.

Click on Trade Files, then Download. Click on the Drop Down button for Transaction Type and click on PRV-A035-M-Provider Reenrollment Facsimile. Click on Search and the available report will display under “Current Reports Available for Download”. Click on the file and the provider will be prompted to open or save the file. The provider can click on Open and the facsimile will display or the provider can save the facsimile as a PDF.

When the provider clicks on search a “Group Member Provider ID” field will display under the Transaction Type field. If the reenrolling provider is a member of a group, the provider’s NPI or Medicaid ID will need to be entered in this field and then click on search. The available report will display. Click on the file and the provider will be prompted to open or save the file. The provider can click on Open and the facsimile will display or the provider can save the facsimile as a PDF.

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Transaction Type\* PRV-A035-M - Provider Reenrollment Facsimile

Group Member Provider ID  [ Search ]

search  
clear

You will need to enter the individual practitioner's NPI or Medicaid # if the provider is a member of a group and click on search

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**Current Reports Available for Download**

File Name	Transaction Type	Provider ID	Payee ID	Report Date
1083765689.05072012.pdf	PROVIDER REENROLLMENT FACSIMILE	1083765689		05/07/2012

Click search after selecting PRV-A035-M-Provider Reenrollment Facsimile