

STATE PLAN UNDER TITLE XIX OF THE SOCIAL SECURITY ACT
STATE OF ALABAMA

Eligibility Determination Staff and Functions

There are four agencies in Alabama that certify individuals for Medicaid. These agencies certify certain groups of individuals for Medicaid based on their circumstances.

These agencies are:

The Social Security Administration (SSA),
The Alabama Department of Public Health (ADPH),
The Department of Human Resources (DHR), and
The Alabama Medicaid Agency (AMA).

The Social Security Administration certifies individuals for the following programs: Alabama is a Section 1634 state and accepts Social Security Administration's eligibility determination for aged, blind, or disabled persons who have low income that may qualify for cash assistance through the Supplemental Security Income (SSI) program. Individuals eligible for Supplemental Security Income (SSI) are automatically eligible for Medicaid.

The Department of Human Resources certifies individuals for the following programs: Foster children and children who receive State or Federal Adoption Assistance, poverty level pregnant women, children under age 19, section 1931 Medicaid for Low Income Families Program (MLIF), and Plan First Waiver.

The Alabama Department of Public Health certifies individuals for the following programs: Nursing Home Program, Hospital Program, Post Hospital Extended Care (PEC) Program, Institutional Care Facility for the Mentally Retarded (ICF-MR) Program, Home and Community Based Waiver for Person with Intellectual Disabilities (ID), Elderly and Disabled Waiver, State of Alabama Independent Living (SAIL) Waiver, HIV/AIDS Waiver, OBRA Waiver, Living at Home (LAH) Waiver, Technology Assisted Waiver for Adults, Alabama Community Transition (ACT) Waiver, Newborn Program, Program of All-Inclusive Care for the Elderly (PACE), poverty level pregnant women, children under age 19, section 1931 Medicaid for Low Income Families Program (MLIF), Plan First Waiver **SSI related groups:** Widow/Widower, Disabled Adult Child, Retroactive SSI, Children of SSI Mothers, Continuous (PICKLE), Grandfathered Children. **Medicare related groups:** Qualified Medicare Beneficiaries, Specified Low-Income Medicare Beneficiaries, Qualifying Income Individuals and Qualified Disabled Working Individuals.

The Alabama Medicaid Agency certifies individuals for the following programs: Poverty level pregnant women, children under age 19, Plan First Waiver, Breast and Cervical Cancer Program (BCC), Nursing Home Program, Hospital Program, Post Hospital Extended Care (PEC) Program, Institutional Care Facility for the Mentally Retarded (ICF-MR) Program, Home and Community Based Waiver for Person with Intellectual Disabilities (ID), Elderly and Disabled Waiver, State of Alabama Independent Living (SAIL) Waiver, HIV/AIDS Waiver, OBRA Waiver, Living at Home (LAH) Waiver, Technology Assisted Waiver for Adults, Alabama Community Transition (ACT) Waiver, Newborn Program, Program of All-Inclusive Care for the Elderly (PACE), **SSI related groups:** Widow/Widower, Disabled Adult Child, Retroactive SSI, Children of SSI Mothers, Continuous (PICKLE), Grandfathered Children. **Medicare related groups:** Qualified Medicare Beneficiaries, Specified Low-Income Medicare Beneficiaries, Qualifying Income Individuals and Qualified Disabled Working Individuals, **Others:** Emergency Services for Aliens, Department of Youth Services (DYS) Children; Refugees and section 1931 MLIF; and Child Health Insurance Program (CHIP).

1. Eligibility Staff and Functions

a. Financial Support Worker I and II (DHR)

This is a DHR position which determines eligibility for foster children and children who receive State or Federal Adoption Assistance, MAGI related groups, section 1931 MLIF and Emergency Services.

b. Medicaid Eligibility Specialist (AMA)

This is an AMA position which determines eligibility for MAGI related groups, section 1931 MLIF, Emergency Services, Plan First Waiver, Refugees, and Medicare related groups.

c. Medicaid Eligibility Specialist, Senior (AMA)

This is an AMA position which determines eligibility for all Aged, Blind, and Disabled coverage groups not administered through the Social Security Administration.

d. Public Health Social Worker I and II (ADPH)

This is an ADPH position which determines eligibility for MAGI related groups, section 1931 MLIF, Emergency Services, Plan First Waiver, Refugees, and Medicare related groups.

e. Public Health Social Worker III (ADPH)

This is an ADPH position which determines eligibility for all Aged, Blind, and Disabled coverage groups not administered through the Social Security Administration.

2. Supervisory and Administrative Staff

a. Administrative Assistant I, II and III (AMA, ADPH, and DHR)

Duties for these positions include filing, sorting mail, typing documents, proofreading documents, making copies, greeting and directing the public, taking telephone messages, posting/logging transmittal records or making simple calculations. These positions process annual eligibility redeterminations for MAGI related groups, section 1931 MLIF, Emergency Services, Plan First Waiver, Refugees, and Medicare related groups.

b. Medical Care Benefits Specialist I and II (AMA)

Duties for these positions include performing administrative functions such as time and attendance reports, travel requests, activity reports, scheduling/planning meetings, and distribution of mail throughout the division. These positions process annual eligibility redeterminations for MAGI related groups, section 1931 MLIF, Emergency Services, Plan First Waiver, Refugees, and Medicare related groups.

c. Health Insurance Assistant (AMA and ADPH)

This position determines eligibility for MAGI related groups, section 1931 MLIF, Emergency Services, Plan First Waiver, Refugees, and Medicare related groups.

d. Health Insurance Specialist (AMA and ADPH)

This position determines eligibility for MAGI related groups, section 1931 MLIF, Emergency Services, Plan First Waiver, Refugees, and Medicare related groups.

e. Medicaid Eligibility Specialist Supervisor (AMA)

This position provides supervision to previous classifications and performs eligibility determination oversight.

f. Medicaid Eligibility Manager (AMA)

This position provides supervision to previous classifications and performs eligibility determination oversight.

g. Medicaid Administrator II and III (AMA)

This position provides supervision to previous classifications and performs eligibility determination oversight.

h. Program Supervisor (DHR)

This position provides supervision to previous DHR classifications and performs eligibility determination oversight.